

Lady Katherine Leveson Primary School Nursery Entry Arrangements 2025-2026



Introduction

Lady Katherine Leveson Primary School is responsible for its own nursery entries. This policy outlines the criteria and procedures for entry to our Nursery class, ensuring clarity and fairness for all applicants.

In the first instance, parents are encouraged to visit our school to see how our vision, values and ethos matches your own personal and family values. We strongly encourage a visit to the school before applying and this should be arranged through the school office on 01564 772374.

Nursery Provision

Our Nursery offers part-time/full time places for children over 2 years old. We provide a nurturing, play-based environment that supports early learning and prepares children for the transition to full-time education.

Admission Criteria

Places in our Nursery are allocated using the following criteria, in order of priority:

Priority 1: Children looked after by a Local Authority (in accordance with section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a child arrangements or special guardianship order. This includes those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

Priority 2: Children who would have a brother or sister who they live with and who would still be attending Lady Katherine Leveson school when they are due to join.

Priority 3: Children who live in the catchment area of Heart of England School or Arden School.

Priority 4: Other children.

Note : For each priority, if more than one child meets the criteria and the nursery is oversubscribed, places will be allocated based on the shortest distance from the home address to the school

Application Process

- Applications for Nursery places should be made **directly to the school**.
- The applications can be made throughout the year

30 Hours Free Childcare

We offer the government-funded **15 hours** of free nursery education per week. Subject to availability, we may also offer **30 hours** of free childcare for eligible families. For more information and to check eligibility, visit: www.gov.uk/30-hours-free-childcare

Wraparound Care

For children over 3 years old, we offer wraparound care through our on-site provision, including breakfast and after-school clubs. Details are available on our website or from the school office.

Notes

- 1) Attendance at our Nursery does **not guarantee** a place in Reception. A separate application must be made through the Local Authority for Reception admission.
- 2) The admissions committee will meet regarding each application. They will decide if the admission is accepted or not accepted.
- 3) In the rare event that a place cannot be offered, it will be due to one or more of the following reasons:
 - The level of support required would exceed what can reasonably be provided through standard adjustments.
 - The current needs within the cohort are already high, and admitting an additional child would compromise the quality of provision for all.
 - Additional staffing would be required to meet the child's needs, and this is not financially viable within the school's current resources
- 4) There is no statutory right of appeal for admission to a nursery setting. Any disputes of the administration of the policy will be dealt with by the school's complaints procedure.
- 5) If a child is accepted, and there is currently no space, the child will be placed on the waiting list.

Reception and Y1-Y6 Admissions

Please note that all admissions for Reception Class and for Yr1-6 must be applied for directly through the local authority. The information is available through the Solihull Council Admissions Team on 0121 704 6693 or at www.solihull.gov.uk/admissions